

**A RESOLUTION BY
CITY UTILITIES COMMITTEE**

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO RENEWAL AGREEMENT NO. 2 WITH WADE COOTS COMPANY, INC. FOR FC-4195, ANNUAL CONTRACT FOR TESTING AND ANALYSIS OF LARGE WATER METERS, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, FOR TIME-ONLY; AND FOR OTHER PURPOSES.

WHEREAS, the City of Atlanta ("City") did advertise for FC-4195, Annual Contract for Testing and Analysis of Large Water Meters, on behalf of the Department of Watershed Management; and

WHEREAS, the Commissioner of the Department of Watershed Management ("DWM") has identified the need for services which include on-site surveys and testing and analysis of large water meters throughout the City drinking water system; and

WHEREAS, the City did enter into an Agreement for FC-4195, Annual Contract for Testing and Analysis of Large Water Meters, pursuant to Resolution 08R0677; and

WHEREAS, the term of the Agreement is for one (1) year with two (2) one-year renewal options at the sole discretion of the City; and

WHEREAS, the City did enter into Renewal Agreement No 1. pursuant to Resolution 09R0671 with a term of August 5, 2009 to August 4, 2010; and

WHEREAS, the Commissioner of the Department of Watershed Management and the Chief Procurement Officer have recommended that the City enter into Renewal Agreement No. 2 for FC-4195, Annual Contract For Testing and Analysis of Large Water Meters, with Wade Coots Company, Inc. for time-only.

THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY RESOLVES, that the Mayor is authorized to enter into Renewal Agreement No. 2 with Wade Coots Company, Inc. for FC-4195, Annual Contract for Testing and Analysis of Large Water Meters, on behalf of the Department of Watershed Management for time-only.

BE IT FURTHER RESOLVED, that the term of the Agreement will be from August 5, 2010 to August 4, 2011.

BE IT FURTHER RESOLVED, that the Chief Procurement Officer is directed to prepare an appropriate Agreement for execution by the Mayor.

BE IT FINALLY RESOLVED, that the Agreement will not become binding on the City and the City will incur no obligation or liability under it until it has been executed by the Mayor, attested to by the Municipal Clerk, approved as to form by the City Attorney and delivered to the Contractor.



KASIM REED
MAYOR

CITY OF ATLANTA
55 TRINITY AVENUE., SW, SUITE 5400, SOUTH BLDG.
ATLANTA, GEORGIA 30303-0324
OFFICE (404) 330-6081
FAX (404) 658-7194

DEPARTMENT OF
WATERSHED MANAGEMENT
ROBERT J. HUNTER
Commissioner

January 28, 2010

TO: Adam L. Smith, Chief Procurement Officer
Department of Procurement

FROM: Robert J. Hunter, Commissioner
Department of Watershed Management

RE: REQUEST TO RENEW
FC-4195, Annual Contract for Testing and Analysis of Large Meters
Renewal 2

Contractor: Wade Coots Company, Inc.

The above referenced contract will expire on August 4, 2010. We are requesting that the contract be renewed for an additional one (1) year period **FOR TIME ONLY**, no additional funding is required. A legislative request for cycle 7, May 3, 2010, is attached for summary preparation.

All contract terms, conditions, and stipulations of the original contract shall remain the same. Thank you for your assistance in this matter.

ATTACHMENT

RJH/SCP/wc

c: Sheila Pierce, Deputy Commissioner, DWM
Chris Hebbard, Deputy Commissioner, DWM
Cathy Martin, Deputy Chief Procurement Officer, DOP
Willie Canidate, Contracting Officer, Sr. DWM
Lynn T. Portee, Contracting Officer DOP
Maisha Land-Wood, Legislative Liaison, DWM
Benjamin Kuku, Director, DWM
Karla Brown, Accounting Manager, DWM
File



CITY OF ATLANTA


Shirley Franklin
Mayor

SUITE 1700
55 TRINITY AVENUE, SW
ATLANTA, GA 30303
(404) 330-6010 Fax: (404) 658-7359
Internet Home Page: www.atlantaga.gov

OFFICE OF CONTRACT COMPLIANCE
Hubert Owens
Director
howens@atlantaga.gov

MEMORANDUM

TO: Adam L. Smith, Chief Procurement Officer
Department of Procurement

FROM: Hubert Owens, Director 
Mayor's Office of Contract Compliance

RE: **Bid Recommendation for FC 4195, Testing and Analysis of Large Water Meters**

DATE: March 11, 2008

The Office of Contract Compliance has reviewed the two bids for minority and female business enterprise participation. Only one of the two bidders has been deemed responsive by the Office of Contract Compliance. For your information, they have committed to utilize AABEs and FBE as indicated below:

Wade Coots Company, Inc.

North American Pipeline Management, Inc.

FBE 8%

J & L Contracting

AABE 28%

Participation Total

36%

Water Management Services/Ebony Glass & Mirror (EGM) a JV

Ebony Glass & Mirror (EGM)

AABE 28%

Participation Total

28%

Non-responsive

If you have questions, please contact me at (404) 330-6010 or Bruce T. Bell at (404) 330-6009.

cc: File
Marcia Toussaint, DOP

LEGISLATIVE SUMMARY
(FC-4195, Annual Contract for Testing and Analysis of Large Water Meters
(Renewal No. 2)

TO: CITY UTILITIES COMMITTEE

CAPTION

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO RENEWAL AGREEMENT NO. 2 WITH WADE COOTS COMPANY, INC. FOR FC-4195, ANNUAL CONTRACT FOR TESTING AND ANALYSIS OF LARGE WATER METERS, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, FOR TIME-ONLY; AND FOR OTHER PURPOSES.

Committee Meeting Date:	April 27, 2010
Council Meeting Date:	May 3, 2010
Legislation Title:	RENEWAL AGREEMENT NO. 2, FC-4195, ANNUAL CONTRACT FOR TESTING AND ANALYSIS OF LARGE WATER METERS.
Requesting Dept.:	Watershed Management
Contract Type:	Construction Services
Advertisement:	AJC on 01/27/07 and 02/03/08 City of Atlanta's web site starting 01/28/08
Bids/Proposals Due:	February 25, 2008
Invitations Mailed:	One hundred forty three (143)
Bids/Proposals Received:	Two (2) Bidders:
Bidders:	Wade Coots Company, Inc. \$1,181,650.00 Water Management Services/ \$2,813,008.40 Ebony Glass & Mirror ("EGM")
Contractor:	Wade Coots Company, Inc. 298 Six Flags Road Austell, GA 30303 W. Wade Coots, President 770-819-0601 (T), 770-819-0403 (F)
Estimated Value:	\$0 (Zero Dollars) {For Time Only}

Scope Summary: This is a DWM project to provide Testing and Analysis for large water meters on behalf of the Department of Watershed Management. This agreement was awarded pursuant to Legislation 08-R-0677 for \$1,181,650.00.

Background: This is Renewal No. 2 for this project. Renewal will commence on August 5, 2010 for a one (1) year period with no additional funding required.

Evaluation Team: Representatives from DWM, the Office of Contract Management and the Department of Procurement.

Term of Contract: One (1) year with Two (2) One (1) year Renewals
Original Agreement - 08/05/08-08/04/09
Renewal No. 1 - 08/05/09-08/04/10
Renewal No. 2 - 08/05/10-08/04/11

Fund Account Centers: n/a (time-only)

Prepared By: Scott Binkley, Contracting Officer

Contact Number: (404) 330-6608

Part II: Legislative White Paper: (This portion of the Legislative Request Form will be shared with City Council members and staff)

A. To be completed by Legislative Counsel:

Committee of Purview: City Utilities

Caption: A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO RENEWAL AGREEMENT NO. 2 WITH WADE COOTS COMPANY, INC. FOR FC-4195, ANNUAL CONTRACT FOR TESTING AND ANALYSIS OF LARGE WATER METERS, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, FOR TIME-ONLY; AND FOR OTHER PURPOSES.

Council Meeting Date: May 3, 2010

Requesting Dept.: Watershed Management

B. To be completed by the department:

1. Please provide a summary of the purpose of this legislation (Justification Statement).

Example: The purpose of this legislation is to anticipate funds from a local assistance grant to purchase child safety seats.

The purpose legislation is to request authorization for Renewal No. 2 under FC-4195, Annual Contract for Testing and Analysis of Large Water Meters with Wade Coots Company, Inc. for time only.

2. Please provide background information regarding this legislation.

Example: The task force of homelessness conducted a study regarding homelessness, its impact and consequences on the City. This resolution reflects the Mayor's desire to open a twenty-four hour center that will respond to the needs of the homelessness in Atlanta.

3. If Applicable/Known:

- (a) **Contract Type (e.g. Professional Services, Construction Agreement, etc):** SERVICES
- (b) **Source Selection:** Competitive Bid
- (c) **Bids/Proposals Due:**
- (d) **Invitations Issued:**
- (e) **Number of Bids:** Two (2)

(f) **Proposals Received:**

(g) **Bidders/Proponents:** Water Management Services, A Division of Thielsch Engineering, Inc. @ \$2,813,008.40 and Wade Coots Company, Inc. @ \$1,181,650.00.

(h) **Term of Contract:** ONE (1) YEAR WITH TWO (2) ONE-YEAR RENEWAL OPTIONS

4. **Fund Account Center (Ex. Name and number):** None, renewal 1 is for time only

Fund: _____ Account: _____ Center: _____

5. **Source of Funds:** *Example: Local Assistance Grant*

6. **Fiscal Impact:** \$0

Example: This legislation will result in a reduction in the amount of _____ to Fund Account Center Number _____.

7. **Method of Cost Recovery:** WATER AND WASTEWATER REVENUE FUND

Examples:

- a. *Revenues generated from the permits required under this legislation will be used to fund the personnel needed to carry out the permitting process.*
- b. *Money obtained from a local assistance grant will be used to cover the costs of this Summer Food Program.*

This Legislative Request Form Was Prepared By: Willie Canidate, Contracting Officer Sr. ext. 6335.

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: Chief of Staff

Dept.'s Legislative Liaison: _____ Maisha L. Wood _____

Contact Number: _____ (404) 330-6887 _____

Originating Department: _____ Department of Watershed Management _____
Committee(s) of Purview: _____ City Utilities Committee _____

Chief of Staff Deadline: _____ April 13, 2010 _____

Anticipated Committee Meeting Date(s): _____ April 27, 2010 _____

Anticipated Full Council Date: _____ May 3, 2010 _____

Legislative Counsel's Signature: _____

Commissioner Signature: _____

Chief Procurement Officer Signature: _____

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FINANCIAL IMPACT (if any): n/a

Mayor's Staff Only

Received by CPO: _____ Received by LC from CPO: _____
(date) 4/13/10 (date)

Received by Mayor's Office: _____ Reviewed by: _____
(date) (date)

Submitted to Council: _____ (date)